

Proposed Establishment of PWPK Community Improvement District

APPROVED PUBLIC PARTICIPATION PLAN (required under s. 6(2) of CID By-law)					
Proposed Methods of Notification (requirement under s. 6(7) of CID By-law)					
Notification Medium	Details	Targeted Interested & Affected Party ("I&AP")	By-law	Policy	Deviation sought?
Internet	Steering Committee's Website at www.pwpkcid.co.za	Local community & proposed Additional Rate Payers (ARPs)		Clause 9.4.3	N
Email notification	Email documents & notices to email addresses of proposed ARPs- (a) contained in the City's records; and/or (b) listed in the steering committee's register of members of the local community (clause 9.3).	Proposed ARPs <ul style="list-style-type: none"> • Mail Merge • Mail Chimp 	s. 6(7)(a)(i)	Clause 9.4.1	N
	Email documents & notices to email addresses of- (a) local community members listed in the steering committee's register of members of the local community (clause 9.3); and (b) NGOs and other community organisations carrying on activities in the proposed (PWPK) CID, as listed in the steering committee's register of members of the local community.	Local Community	s. 6(7)(a)(ii)	Clause 9.4.1	N

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Notification Medium	Details	Targeted Interested & Affected Party ("I&AP")	By-law	Policy	Deviation sought?
Registered Mail	Post relevant documents or notice to: (a) Those ARPs for whom the steering committee does not have email addresses; and (b) Members of the local community contemplated who have not provided email addresses for purposes of the written notice.	Proposed ARPs & Local Community	s. 6(7)(b) read with s.1 definition of "written notice".	Clause 9.4.1	Y
Email notification/ Physical meeting	Over and above the public meetings required in terms of section 6 of the By-Law; (a) The steering committee shall convene one or more focus groups for purposes of conveying information about, (b) Eliciting comment on, both draft and final business plans, and Group(s) should consist of between 3 to 15 participants.	Sub-Council, NGOs and any other focus groups <ul style="list-style-type: none"> Meeting held with sub council in Milnerton 29 July 2024 Meeting held with WPPNH and RPA 3 July 2024 Email sent to public 15 & 16 Aug 2024 		Clause 9.8	N
Newspapers	Newspaper advertisements in: (a) The Tygerburger	Proposed ARPs & Local Community <ul style="list-style-type: none"> The Tygerburger as it is delivered to every household and is a dual medium newspaper (English & Afrikaans) Adverts will be placed in English and Afrikaans in this newspaper 	s. 6(7)	Clause 9.4.4	Y
Public Notices	(i) Public notices to be affixed at the following locations: (i) Library at (<i>n/a no library in area</i>) (ii) Notice boards at the following shopping complex:	Proposed ARPs & Local Community	Not a legal requirement	Not a legal requirement	N

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	<p>(a) Notice boards at the following shopping complex:</p> <p>(b) Platteklouf Spar Olienhout Road</p> <p>(c) Local Pick n Pay Uys Krige Street, Panorama</p> <p>(d) Ok Grocer C/O Uys Krige & Haydn St Panorama</p> <p>(e) Platteklouf Village Pick n Pay Baronetcy Road Platteklouf</p> <p>(iii) Service Station.</p> <p>(a) Shell Garage Malmsbury Road Welgelegen</p> <p>(b) BP Rothchild Blvd Panorama</p> <p>(c) Total Panorma, C/O Uys Krige and Haydn St</p> <p>(d) Engen in Uys Krige across Pick n Pay Panorama</p> <p>(e) Engen at Platteklouf Village</p>				
Other means 10 & 17 July 2025	Distribution of fliers and Broadcasts via social media channels and messaging apps i.e. Facebook and WhatsApp Groups	<p>Proposed ARPs & Local Community</p> <ul style="list-style-type: none"> 10 & 17 July 2025 & 2 June 2025 via Whats app 		Clause 9.4.5	N

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A. REGISTER OF THE LOCAL COMMUNITY

Proposed Date	Proposed Action	Content of Register	By-law	Policy	Deviation sought?
3 July 2024	<p>Open and maintain a register of member of the local community.</p> <p>“<u>local community</u>” in relation to a CID- means the body of persons comprising individuals falling under one or more of the following categories –</p> <p>(a) property owners in the district, irrespective of whether or not they will be liable for paying the additional rate;</p> <p>(b) residents of the district;</p> <p>(c) tenants and body corporates in the district;</p> <p>(d) any civic organisations and non-governmental, private sector or labour organisations or bodies which are involved in local affairs in the district affected by the proposed improvement or upgrading of the district.</p>	Names, contact details & addresses of persons listed in s. 6(8) of the By-law.	s. 6(8)	Clause 9.3	N

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B. OBTAIN INPUT FROM I&AP					
1. Focus Groups					
Proposed Date	Proposed Action	Targeted Interested & Affected Party (“I&AP”)	By-law	Policy	Deviation sought?
3 July 2024	Convene focus groups consisting of the following groups of people: (i) [e.g.] Representatives of NGOs’ in local community; (ii) [e.g.] Representatives of any neighbourhood watch association in the local community and Community Policing Forum members; (iii) ARPs	Local Community & Proposed ARPs <ul style="list-style-type: none"> Meeting held with PWPNH and RPA 3 July 2024 		Clause 9.8	N

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2. First Public Meeting					
(a) Notice of First Public Meeting					
Content of Notice	Content of Notice	Content of Notice	By-law	Policy	Deviation sought?
24 July 2024	(i) Website; (ii) Email; (iii) Public notices; (iv) Newspaper advertisement (Weekly) (v) Posters	<p>ALL PROPERTY OWNERS AND LOCAL COMMUNITY MEMBERS IN THE PROPOSED CID ARE KINDLY REQUESTED TO ATTEND THE MEETING.</p> <p>PLEASE TAKE FURTHER NOTICE THAT:</p> <ol style="list-style-type: none"> 1. All property owners are automatically entered in the Interested Parties Register for the CID establishment in terms of clause 9.3 of the Policy (the “<i>register</i>”). Other members of the local community who wish to register as interested persons must contact the applicant at tel: 066 490 6639 or email: pwpkcid@gmail.com 2. The draft business plan is available for download at www.pwpkcid.co.za and available for inspection at 5 Vleiroos Close Platteklouf Ext 3. 3. Any written comments on the draft business plan and proposed application must be submitted to the applicant as appears in para 1 above by 25 August 2025. 4. If you are not the registered owner of the affected property, kindly forward this notice to the registered owners immediately. Alternatively, kindly inform info@pwpkcid.co.za of the registered owner’s contact details, so that he/she may relay the contents of this notice. 	s. 6(6)		N

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(b) Convene First Public Meeting					
Date	Venue	Details of Chairperson	By-law	Policy	Deviation sought?
24 July 2025	Panorama Primary School 3 Malmesbury Road Welgelegen 3	Reza Kootbodien 066 490 6639	s. 6(5) s. 6(7)(a) s. 6(7)(b) s. 6(7)(c)		N
(c) Written Comments on Draft Business Plan					
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
25 August 2025	Provide local community until at least 30 days after the date of the public meeting an opportunity to submit to the applicant written comments on the proposed application and the draft business plan.		s. 6(8)		N
(d) Include Written Comments in Final Business Plan					
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
5 Sep 2025 -8 Aug 2025	Prepare a table to accompany final business plan, which summarise: (i) Comments made during the 1 st public meeting; (ii) Written comments received pursuant to section 6(10); and The applicant's response to these comments, including references to changes in the final business plan that were made pursuant to any relevant comment.		s. 6(9)		N

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3. Second Public Meeting					
(a) Notice of 2 nd Public Meeting					
Date	Notification Mediums	Content of Notice	By-law	Policy	Deviation sought?
1 October 2025	(i) Website; (ii) Email; (iii) Public notices; (iv) Newspaper advertisement (Weekly) (v) Posters	<p>PLEASE TAKE NOTICE THAT:</p> <p>The owner of a registered property in the PWPK CID, Cape Town, intends to apply for the establishment of a City Improvement District in terms of the City of Cape Town: City Improvement By-Law 2023 (the “<i>By-law</i>”), read with the City of Cape Town’s: City Improvement District Policy, 2023.</p> <p>The proposed PWPK CID (the “PWPK <i>CID</i>”) will include all residential and non-residential properties in the area within the following geographical boundaries:</p> <p>Northern boundary: Bosmansdam Road</p> <p>Eastern boundary: Tygerberg Hill forms the natural eastern boundary. Roads include but are not limited to: Baronetcy Boulevard, Silverboom Avenue, Jim Fouche Road and Platteklouf Road.</p> <p>Southern boundary: N1 highway, between Giel Basson bridge and Tygerberg Office Park on Uys Krige Drive. Including Roy De Vries Close, Platteklouf 1.</p> <p>Western boundary: Giel Basson road, from Bosmansdam Road (in the north) and the N1 highway (in the south).</p> <p>(a map depicting these geographical boundaries is attached hereto as Annexure “A”).</p>	s. 6(7)(a) s. 6(7)(b) s. 6(7)(c) s. 6(10) s. 6(11)		N

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		<p>Following the public meeting on 24 July 2025, no changes have been made to the draft business plan. The purpose of the upcoming public meeting is to discuss the final business plan and elicit further comment in terms of section 6 of the By-law, before it is submitted to Council as part of the CID establishment application. The consent and objection phase will commence on conclusion of the meeting. Once the required level of support is achieved, the application will be submitted to Council for consideration.</p> <p>DATE: 16 October 2025 TIME 19:00 VENUE: Northlink College Tygerberg ADDRESS: Rothchild Boulevard Panorama</p> <p>ALL PROPERTY OWNERS AND LOCAL COMMUNITY MEMBERS IN THE PROPOSED CID ARE KINDLY REQUESTED TO ATTEND THE MEETING.</p> <p>PLEASE TAKE FURTHER NOTICE THAT:</p> <ol style="list-style-type: none">1. All property owners are automatically entered in the Interested Parties Register for the CID establishment in terms of clause 9.3 of the Policy (the “<i>register</i>”). Other members of the local community who wish to register as interested persons must contact the applicant at tel: 066 490 6639 or email: pwpkcid@gmail.com2. The final business plan is available for download at www.pwpkcid.co.za and available for inspection at 5 Vleiroos Close Platteklouf Ext 3.			
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		<p>3. Any written comments on the final business plan and proposed application must be submitted to the applicant as appears in para 1 above, by 17 November 2025.</p> <p>4. If you are not the registered owner of the affected property, kindly forward this notice to the registered owners immediately. Alternatively, kindly inform pwpkcid@gmail.com of the registered owner's contact details, so that he/she may relay the contents of this notice.</p>			
(b) Convene Second Public Meeting					
Date	Venue	Details of Chairperson	By-law	Policy	Deviation sought?
16 October 2025	Northlink College Tygerberg Rothchild Boulevard Panorama	Reza Kootbodien 066 490 6639	s. 6(10)		N
(c) Written Comments on Final Business Plan					
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
16 November 2025	Provide local community until at least 30 days after the date of the second public meeting an opportunity to submit to the applicant written comments on the proposed application and the draft business plan.		s. 6(12)		N

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(d) Include Written Comments on Final Business Plan					
Date	Action/ Steps	Details	By-law	Policy	Deviation sought?
17-20 November 2025	Prepare a table to accompany final business plan, which summarise: (i) Comments made during the 2 nd public meeting; (ii) Written comments received pursuant to section 6(14); and (iii) The applicant's response to these comments.		s. 6(13)		N

Approved by:

Name	Designation	Signature
Joepie Joubert	Manager: City Improvements Districts	